



“Frontline Simulation Champions” Excellence Award Nominator’s Checklist

Note: Please use this form as a guide for information gathering and for organizing your submission. **Submissions are NOT accepted by scan or fax. All submissions must be entered online.**

EXCELLENCE AWARD DESCRIPTION: The “*Frontline Simulation Champion*” *Excellence Award* acknowledges a hard working individual and/or team that demonstrates exemplary dedication in the day-to-day implementation of simulation, going beyond the ordinary to demonstrate *extraordinary dedication to excellence* in the delivery of simulation-based learning in academic, healthcare institution, or community settings.

The nominee must be a current member of INACSL and contribute to the advancement of INACSLs mission, vision, and values within the organization or in the workplace. Frontline Champion(s) have a proven track record for excellence through:

- Fulfilling any number of simulation-related role(s) that include, but not limited to that of simulation educator, technician/technologist, mouldage technician, A/V and IT support staff, administrative support staff, materials management and procurement staff, set up and take down staff, or volunteer.
- Demonstrating a commitment to hard work, innovation, creativity, and high standards to optimize simulated clinical events (SCE) and produce positive outcomes.
- Displaying exceptional contributions toward the successful implementation in the day-to-day delivery of simulation programs.

Nominee Information:

First and Last Name _____

Title and Credentials _____

Home Address: _____

City _____ State/Province _____

Country _____ Zip/Postal Code _____

Email Address _____



Nominator Information (person submitting the award if not self-nominating):

First and Last Name _____

Title and Credentials _____

Home Address: _____

City _____ State/Province _____

Country _____ Zip/Postal Code _____

Email Address _____

In addition to the above information, you will need to submit the following:

1. One **nominator's statement** that clearly demonstrates support for the nominee and that explains how the nominee has met the criteria.
2. *Nominator's Statement*: In 250 words or less, describe the top 3 reasons the nominee is deserving of the selected award, a description of their valued work, and a summary statement that features what will set them apart from *others* (*word doc, word docx, pdf*).
3. One **letter of support** that clearly demonstrates support for the nominee and a statement evidencing that the nominee has meet the criteria as detailed on the awards rubric (*word doc, word docx, pdf*).
4. The nominee's **photo** (*maximum size 1 MB*).

Please transfer this information and submit documents to the Jot Form Link on INACSL Awards Link [here](#).