



## Frontline Simulation Champions Excellence Award Nominator's Checklist

Note: Please use this form as a guide for information gathering and for organizing your submission. **Submissions are NOT accepted by scan or fax. All submissions must be entered online.**

**EXCELLENCE AWARD DESCRIPTION:** The “*Frontline Simulation Champion*” *Excellence Award* acknowledges a hard working individual and/or team that demonstrates exceptional dedication in the day-to-day implementation of simulation, going beyond the *ordinary dedication to excellence* in the delivery of simulation-based learning in academic, healthcare institution, or community settings.

Frontline Champion(s) have a proven track record for excellence through:

Demonstrating a commitment to excellence to optimize simulation-based activities and produce positive outcomes, for example:

- Dedication
- Innovation
- Creativity
- Collaboration

Displaying exceptional contributions toward the successful implementation in the day-to-day delivery of simulation programs, for example:

- Problem solver
- Realism
- Dependability
- Information technology/digital audio/visual



**Nominee Information:**

First and Last Name \_\_\_\_\_ Title and  
Credentials \_\_\_\_\_  
Home Address: \_\_\_\_\_ City  
\_\_\_\_\_ State/Province  
\_\_\_\_\_ Country \_\_\_\_\_ Zip/Postal  
Code \_\_\_\_\_ Email Address  
\_\_\_\_\_

**Nominator Information (person submitting the award):**

First and Last Name \_\_\_\_\_ Title and  
Credentials \_\_\_\_\_  
Home Address: \_\_\_\_\_ City  
\_\_\_\_\_ State/Province  
\_\_\_\_\_ Country \_\_\_\_\_ Zip/Postal  
Code \_\_\_\_\_ Email Address  
\_\_\_\_\_

**In addition to the above information, you will need to submit the following:**

1. One **nominator's statement** that clearly demonstrates support for the nominee and explains how the nominee has met the criteria. In 250 words or less, describe the top 3 reasons the nominee is deserving of the selected award, a description of their valued work, and a summary statement that features what will set them apart from others (**word doc, word docx, pdf**).



2. One **letter of support** that clearly demonstrates support for the nominee and a statement evidencing that the nominee has meet the criteria as detailed on the awards rubric ([word doc](#), [word docx](#), [pdf](#)).

3. The nominee's "**Abbreviated CV**" specific to Frontline Simulation Champions' criteria (max 3 pages – CVs in excess of 3 pages will only consider the first 3 pages of the CV)

***Please transfer this information and submit documents [here](#).***